



## Summer Student – Business Development Associate National Circle for Indigenous Agriculture and Food



Regina, SK



May 5 – August 29 (*Start date negotiable*)



40 hours per week, Monday – Friday, in office



\$22.50/hour

### Position Summary:

The NCI AF Business Development Team is looking for a **Summer Student – Business Development Associate** to work alongside a dynamic team focused on business acceleration, industry partnerships, and relationship management. This role provides hands-on experience in business planning, market research, and strategic business development.

### Key Responsibilities:

- Assist in the preparation of business planning templates and toolkits for Indigenous entrepreneurs.
- Conduct market research to identify trends and opportunities in Indigenous agriculture and food sectors.
- Support business development initiatives, such as business case studies, funding proposals, and resource development.
- Collaborate with team members to analyze and summarize data related to economic opportunities for Indigenous communities.
- Provide administrative support, including document organization and meeting coordination.
- Participate in team meetings and support the NCI AF Business Development strategy.

### Qualifications:

- Enrolled in a post-secondary education program in business administration, economics, agriculture, or Indigenous studies.
- A strong self-starter passionate about supporting Indigenous communities, Peoples and rights holders to land journey to self-sufficiency.
- Interest in business development, Indigenous economic growth, and agriculture.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Excellent communication, problem solving, and relationship building skills.
- A team player, with a positive attitude and strong organizational skills, who can effectively work in a collaborative, agile work environment.
- Experience or knowledge related to Indigenous communities is an asset.



## **Summer Student – Business Development Associate National Circle for Indigenous Agriculture and Food**

### **What We Offer:**

- Experience working on impactful projects that promote education and capacity building.
- Mentorship, job shadowing, and exposure to programs that make a difference in Indigenous food systems.
- A collaborative and supportive team environment.
- Fast-paced, dynamic and agile work.
- Earned Days Off – one day leave for every 15 days worked.

### **About the NCI AF**

The NCI AF is an Indigenous-led non-profit organization operating on core values of collaboration, communication, innovation, entrepreneurship, inclusivity, effective planning and execution, visionary thinking, and respect for Indigenous values, protocols, and ways of doing. Empathy is an important part of this, and the organization strives to be a leading voice in Indigenous agriculture while also expanding the conversation to a broader audience to ultimately advance Indigenous agriculture and create a sustainable future for Indigenous communities and the broader food system.

The purpose of the National Circle of Indigenous Agriculture and Food (NCIAF) is to activate a community of partners focused on reigniting the role of Indigenous Peoples in agriculture and food, through knowledge sharing and supporting business creation, while honoring First Peoples, their lands, and Mother Earth. This role will support the NCI AF's three strategic pillars:

- Advancing reconciliation and building bridges between Indigenous communities and other agriculture and food industry stakeholders and creating a national vision for Indigenous agriculture;
- Support the development of Indigenous agriculture and food businesses; and
- Build Indigenous capacity for agriculture through awareness of opportunities, knowledge exchange, and education and skills development.

### **Diversity Statement**

The National Circle for Indigenous Agriculture and Food is committed to an inclusive workplace that reflects the rich and prosperous communities across Canada that we serve. The NCI AF welcomes applications from all qualified individuals, including those within the equity categories of women, persons with disabilities, members of visible minorities, Indigenous persons, individuals of diverse gender and sexual orientation and all groups protected by the Human Rights Code.

**Please submit your resume in confidence to [michelle@nciaf.ca](mailto:michelle@nciaf.ca) or call (306) 559-6098.**